

**Notice for Collection of Electors' Information**  
**2025 Legislative Council General Election – Functional Constituencies**

Date of election: 7 December 2025

After submission of the nomination form, each candidate may request the following two items of electors' information:-

- (1) a set of “Candidate Mailing Label System” USB flash drives and its User Guide; and/or
- (2) a set of mailing labels of electors and authorized representatives for the relevant Functional Constituency **(excluding electors and authorized representatives who have provided their email addresses (except those in the custody of the Correctional Services Department), and those who have requested not to receive election mail)** (size of each label is 102mm (L) × 36mm (W)).

To avoid wastage of resources, candidates should carefully consider their publicity plan before requesting the above item(s). Upon confirmation of the item(s) to be requested, the candidate or the election agent is required to return the completed reply slip of “Notice for Collection of Electors' Information” together with the “Undertaking on the Proper Use of Electors' Information” to the Registration and Electoral Office (“REO”) via the REO's e-Form Upload Platform, Central e-Form Services, or by email (Email address: [cmis@reo.gov.hk](mailto:cmis@reo.gov.hk)), by facsimile transmission (Fax no.: 3956 4707) or by post (Address: 5/F, Immigration Tower, 7 Gloucester Road, Wan Chai, Hong Kong).

Upon receipt of the duly completed reply slip and undertaking, REO staff will contact the candidate or his/her election agent by telephone within two working days to acknowledge receipt of the relevant documents. When the requested item(s) is/are available and the candidate has been determined as validly nominated, our staff will inform the candidate or his/her election agent by telephone to collect the item(s) at the REO at 5/F, Immigration Tower, 7 Gloucester Road, Wan Chai, Hong Kong .

**Environmentally-friendly Promotion**

To reduce the consumption of paper and other resources, candidates are encouraged to send the election promotional materials to electors and authorized representatives using the following methods as far as possible:

- Please carefully consider your publicity plan and the quantity of promotional mail before requesting the mailing labels;
- (Applicable to candidates of Labour Functional Constituency (“Labour FC”) only) Please use joint election mail for promotion. Half or more of the mailing labels and letters can be saved if any two to three candidates in Labour FC send out joint election mail to authorized representatives of the constituency);
- Please use the information in the “Candidate Mailing Label System” to send electronic election mail to electors and authorized representatives who have provided their email addresses in lieu of hard copy; and
- To respect the wish of the electors and authorized representatives who have provided their email addresses and those who have requested not to receive election mail, candidates should consider carefully if it is absolutely necessary to send hard copy of election mail to these electors and authorized representatives.

**Points to note  
when using  
email to send  
election mail to  
electors and  
authorized  
representatives**

- ❖ To prevent the email containing the election mail from being mis-detected as spam email and blocked by the email system, candidates are advised to understand the sending limit for mass email adopted by the relevant email service providers before arranging the sending of election mail to their electors and authorized representatives through email in bulk. If necessary, candidates may consider first applying to the email service providers for raising the daily sending limit of their email accounts.
- ❖ We encourage candidates to provide in the electronic election mail a means or option for electors and authorized representatives to stop receiving promotional email. After sending out your email, if you receive an elector's or authorized representative's indication that he/she does not wish to receive further promotional email, please respect his/her wish to avoid causing nuisance.

Registration and Electoral Office  
October 2025

## Reply Slip

To: Chief Electoral Officer

(Email address: [cmis@reo.gov.hk](mailto:cmis@reo.gov.hk)) / (Fax No: 3956 4707) /

(Postal address: 5/F, Immigration Tower, 7 Gloucester Road, Wan Chai, Hong Kong )

Please **SUBMIT WITH**  
**Undertaking on the Proper**  
**Use of Electors' Information**

### Notice for Collection of Electors' Information 2025 Legislative Council General Election – Functional Constituencies

Date of election: 7 December 2025

I would like to obtain (Please ✓ in the appropriate box(es)):

☐

A set of “Candidate Mailing Label System” USB flash drives and its User Guide

☐

A set of mailing labels of electors and authorized representatives for the relevant Functional Constituency

**(The mailing labels exclude electors and authorized representatives who have provided their email addresses (except those in the custody of the Correctional Services Department), and those who have requested not to receive election mail)**

Signature of \*Candidate/Election Agent :

\_\_\_\_\_

Name of the Candidate (Block Letters)<sup>@</sup> :

\_\_\_\_\_

Name of the Election Agent (Block Letters)(if applicable) :

\_\_\_\_\_

Name of the Functional Constituency<sup>@</sup> :

\_\_\_\_\_

Contact Telephone Number of the \*Candidate/Election Agent<sup>^</sup> :

\_\_\_\_\_

Email Address<sup>#</sup> :

\_\_\_\_\_

Date :

\_\_\_\_\_

\* Please delete as appropriate.

<sup>@</sup> Required field.

<sup>^</sup> Candidates/election agents will be contacted by telephone for acknowledgement and collection of requested item(s).

<sup>#</sup> The “Candidate Mailing Label System” USB flash drives are protected by a password. The Registration and Electoral Office will separately send the password to candidate / election agent by email.

### For the Registration and Electoral Office's use only

Reference no:

**FC -**

The electors' information is available for collection on \_\_\_\_\_ (Date).

The \*Candidate/Election Agent has been informed on \_\_\_\_\_ (Date).

Date of Receipt  
& Time

:

\_\_\_\_/\_\_\_\_/2025

Name of Officer  
(Block Letters):

\_\_\_\_\_

Signature

of Officer:

\_\_\_\_\_

Post:

\_\_\_\_\_

Date:

\_\_\_\_\_

## **Personal Information Collection Statement**

Please note the following with regard to the personal data supplied in connection with the Notice for Collection of Electors' Information ("Notice") –

(a) **Purpose of Collection**

The personal data and other relevant information provided in this Notice will be used by the Registration and Electoral Office, the Returning Officer for the relevant constituency, the Electoral Affairs Commission, and other relevant government departments and organizations for election-related purposes.

(b) **Transfer of Information**

All information (including the personal data and other related information) provided in this Notice may be provided to other authorized departments, organizations or persons, including but not limited to the law courts for election-related purposes.

(c) **Access to Personal Data**

Any person has the rights to request access to and correction of the personal data he/she provided in this Notice in accordance with the provisions of the Personal Data (Privacy) Ordinance (Cap. 486).

(d) **Enquiry**

Enquiries concerning the personal data collected by means of this Notice (including requests for access to and corrections of personal data) should be addressed to the Chief Electoral Officer (Address: 8th Floor, Treasury Building, 3 Tonkin Street West, Cheung Sha Wan, Kowloon).