

2023 District Council Ordinary Election
Points to Note for Submission of Nomination Forms for Candidates

1. Nomination form is available free of charge at the District Offices or the offices of the Registration and Electoral Office (“REO”) at 8th Floor, Treasury Building, 3 Tonkin Street West, Cheung Sha Wan, Kowloon or Unit 2301-03, 23/F, Millennium City 6, 392 Kwun Tong Road, Kwun Tong, Kowloon. It can also be downloaded from the REO’s website (www.reo.gov.hk).
2. The nomination period will run from 17 October 2023 until 30 October 2023 (both days inclusive), and the RO will receive nominations between 9:00 a.m. and 5:00 p.m. from Monday to Friday and between 9:00 a.m. and 12:00 noon on Saturday. Candidate must submit his/her nomination form within the nomination period. Late submission will not be accepted.
3. Candidate must submit his/her nomination form in person to the RO. If a candidate cannot submit the nomination form in person (e.g. because of the candidate’s temporary absence from Hong Kong, incapacity due to illness), he/she must obtain the Chief Electoral Officer’s authorization to submit the nomination form by a designated representative. The application shall clearly state the name of the candidate and the reason for not being able to submit the nomination form in person (with documentary proof if available), and the full name and Hong Kong Identity Card number of the proposed representative (as shown on the Hong Kong Identity Card). The application should be submitted to the Chief Electoral Officer by fax (fax no.: 2503 9062) or e-mail to “nomination@reo.gov.hk”.
4. Candidate is strongly advised to submit his/her nomination form as early as practicable so that any mistakes found in his/her nomination form can be rectified before the end of the nomination period.
5. Prior appointment is not available for submission of nomination forms. The nomination forms will be handled by the RO’s office on a first-come-first-served basis.
6. Due to limited space in the RO’s office, each candidate shall only be accompanied by **one companion** during submission of the nomination form (that is, not more than two persons with the candidate included).
7. In the course of receiving a nomination form by the RO, all persons present at or entering the RO’s office must **observe the following rules** and follow the instructions of the RO or his/her authorized officers:
 - (a) To ensure public safety at the RO’s office, no person shall bring into, use or display in the RO’s office any article which RO or his/her authorized officers consider(s) that may cause nuisance, inconvenience, disturbance, interference, obstruction or danger to other persons (including but not limited to, luggage, helmet, loudhailers, sound emitting objects) or publicity materials of any kind (including banners, bunting flyers).
 - (b) Shouting, yelling or any activities that would cause nuisance to other parties are prohibited in the RO’s office.
 - (c) Smoking, eating, drinking, photo-taking, sound/video-recording and live/relay broadcast are prohibited in the RO’s office.
 - (d) Persons entering or present at the RO’s office shall not deliberately cause obstruction at points of entry or exit, nor shall they impede, obstruct or detrimentally affect the flow of pedestrians or traffic outside the office.
 - (e) Found property will be handled by security staff, RO or his/her authorized officers or the Police without further notice.
 - (f) Should there be any imminent threat of a breach of the peace and / or any act contrary to the Laws of Hong Kong, enforcement action may be taken by the Police as they see fit.
 - (g) Necessary queuing and other crowd management measures, as well as security controls to limit the number of persons entering and staying in the RO’s office at the same time, will be put in place as appropriate.
8. RO or his/her authorized officers shall ask any person who does not observe the aforesaid rules or follow the instructions of the RO or his/her authorized officers to leave the RO’s office immediately.

9. The RO and/or REO hereby reserve(s) the right to amend these "Points to Note" any time as he/she/it sees appropriate.
10. For enquiries, please call the Enquiry Hotline of the REO on 2891 1001.

Registration and Electoral Office
September 2023