

呈交候選人表格的方式
Submission Methods of Candidate Forms

表格 Forms	呈交方式（註 1 及 2） Submission method (Notes 1 and 2)					
	親自 （候選人 或選舉 代理人） In person (either candidate or election agent)	傳真 Fax	郵遞 Post	專人送遞 By hand	電郵 E-mail （註 3） (Note 3)	電子表格 上載平台 E-Form Upload Platform （註 4） (Note 4)
選舉開支及接受選舉捐贈之申報書及 聲明書 Return and Declaration of Election Expenses and Election Donations [REO/C/1/2025ECSS(By-E)(SF)]	✓	x	✓	✓	x	x
劃一格式選舉捐贈收據（註 5） Standard Receipt for Election Donations (Note 5) [REO/C/2/2025ECSS(By-E)(SDF)]	✓	（註 5） (Note 5)	✓	✓	（註 5） (Note 5)	（註 5） (Note 5)
招致選舉開支授權書 Authorization to Incur Election Expenses [REO/C/3/2025ECSS(By-E)(SF)]	✓	✓	✓	✓	✓	✓
撤銷授權招致選舉開支通知書 Notice of Revocation of Authorization to Incur Election Expenses [REO/C/4/2025ECSS(By-E)(SF)]	✓	✓	✓	✓	✓	✓
候選人退選通知書 Notice of Withdrawal of Candidature [REO/C/5/2025ECSS(By-E)(SF)]	✓	x	x	x	x	x
選舉代理人委任通知書（註 15） Notice of Appointment of Election Agent (Note 15) [REO/C/6/2025ECSS(By-E)(SF)]	✓	✓	✓ 不適用於 投票日 Not applicable on the polling day	✓	✓	✓
就非位於懲教院所內的投票站委任監察 投票代理人通知書（註 15） Notice of Appointment of Polling Agents for a Polling Station not Situated in a Penal Institution (Note 15) [REO/C/7/2025ECSS(By-E)(SF)]	✓	✓	✓	✓	✓	✓
（只適用於投票日前的第七天或之前） (Only applicable to at least seven days before the polling day)						

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就位於懲教院所內的專用投票站（高度設 防監獄除外）委任監察投票代理人通知書 及選舉代理人／監察投票代理人在位於 懲教院所內的專用投票站內停留的同意 申請書（高度設防監獄除外）（註 15） Notice of Appointment of Polling Agent for a Dedicated Polling Station Situated in a Penal Institution (Other than a Maximum Security Prison) and Application for Consent to the Presence of Election Agent/Polling Agent in a Dedicated Polling Station Situated in a Penal Institution (Other than a Maximum Security Prison) (Note 15) [REO/C/7A/2025ECSS(By-E)(SF)]		✓	✓	✓	✓	✓	✓
		（只適用於投票日前的第七天或之前）（註 14） (Only applicable to at least seven days before the polling day) (Note 14)					
監察點票代理人委任通知書（註 15） Notice of Appointment of Counting Agents (Note 15) [REO/C/8/2025ECSS(By-E)(SF)]		✓	✓	✓	✓	✓	✓
		（只適用於投票日前的第七天或之前） (Only applicable to at least seven days before the polling day)					
撤銷委任代理人 通知書（註 16） Notice of Revocation of Appointment of Agent (Note 16) [REO/C/9/2025ECS S(By-E)(SF)]	選舉代理人 Election Agent						
	監察投票代理人 （位於懲教院所內的 投票站） Polling Agent (for a polling station situated in a penal institution)	✓	✓	✓ 不適用於 投票日 Not applicable on the polling day	✓	✓	✓
	監察投票代理人 （非位於懲教院所內的 投票站） Polling Agent (for a polling station not situated in a penal institution)	✓	✓	✓	✓	✓	✓
	監察點票代理人 Counting Agent	（不適用於投票日） (Not applicable on the polling day)					

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	親自 （候選人 或選舉 代理人） In person (either candidate or election agent)	傳真 Fax	郵遞 Post	專人送遞 By hand	電郵 E-mail （註 3） (Note 3)	電子表格 上載平台 E-Form Upload Platform （註 4） (Note 4)
選舉廣告資料摘要（註 6） Information Sheet in relation to Election Advertisements (Note 6) [REO/C/10/ECSS(By-E)(SF)(2025)]	✓	x	✓	✓	x	x （註 7） (Note 7)
中央平台戶口申請表及有關候選人使用 中央平台的條款及細則的承諾書（註 8） Application for Creating an Account of the Central Platform and Undertaking in respect of the Terms and Conditions in Using the Central Platform for Candidates (Note 8) [REO/C/10A/ECSS(By-E)(SF)(2025)]	✓	✓	✓	✓	✓	✓
候選人平台的電子地址通知書 Notification of the Electronic Address of the Candidate's Platform [REO/C/10B/ECSS(By-E)(SF)(2025)]	✓	✓	✓	✓	✓	✓
修正選舉廣告資料摘要通知書（註 6） Notification of Corrected Information in relation to Election Advertisements (Note 6) [REO/C/11/ECSS(By-E)(SF)(2025)]	✓	x	✓	✓	x	x （註 7） (Note 7)
以個人名義或職銜名義給予支持的 同意書（註 6） Consent of Support Given by Individual(s) in Personal Capacity or Official Capacity (Note 6) [REO/C/12A/2025ECSS(By-E)]	✓	x	✓	✓	x	x （註 7） (Note 7)
以組織名義給予支持的同意書（註 6） Consent of Support Given in Organizational Capacity (Note 6) [REO/C/12B/2025ECSS(By-E)]	✓	x	✓	✓	x	x （註 7） (Note 7)
在私人物業展示選舉廣告或進行競選 活動的批准書（註 6） Permission for Display of Election Advertisements or Conduct of Electioneering Activities at Private Premises (Note 6) [REO/C/13/2025ECSS(By-E)]	✓	x	✓	✓	x	x （註 7） (Note 7)

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保密聲明 Declaration of Secrecy [REO/C/14/2025ECSS(By-E)(SF)]	✓ (註 9) (Note 9)	x	x	x	x	x
退回選舉按金 Return of Election Deposit [REO/C/15/2025ECSS(By-E)(SF)]	✓	x	✓	✓	✓	✓
接受選舉捐贈預先申報書及聲明書 Advance Return and Declaration of Election Donations [REO/C/16/2025ECSS(By-E)(SDF)]	✓	✓	✓	✓	✓	✓
投寄選舉郵件通知書（註 10） Notice of Posting of Election Mail (Note 10) [REO/C/17/2025ECSS(By-E)(SDF)]	✓	x	x	x	x	x
投寄選舉郵件聲明書（註 11） Declaration for Posting of Election Mail (Note 11) [REO/C/18/2025ECSS(By-E)(SF)]	✓	x	x	x	x	x
對於競選活動的決定通知書 Notification of Decision on Electioneering Activities [REO/C/19/2025ECSS(By-E)]	✓	✓	✓	✓	✓	✓
在指定展示位置展示選舉廣告的意願書 Intention to Display Election Advertisements at Designated Spots [REO/C/20/2025ECSS(By-E)]	✓	✓	✓	✓	✓	✓
索取投票人資料通知書（註 12） Notice for Collection of Voters' Information (Note 12) [REO/C/23/2025ECSS(By-E)]	✓	✓	✓	✓	✓	✓
使用投票人資料承諾書（註 12） Undertaking on the Use of Voters' Information (Note 12) [REO/C/24/2025ECSS(By-E)]	✓	✓ (註 12) (Note 12)	✓	✓	✓ (註 12) (Note 12)	✓ (註 12) (Note 12)

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確認銷毀《候選人郵遞資料系統》USB 記憶體及有關投票人資料的回條 Reply Slip on Confirmation of Destruction of “Candidate Mailing Label System” USB flash drives and the Relevant Voters’ Information [REO/C/25/2025ECSS(By-E)]	✓	✓	✓	✓	✓	✓
候選人簡介資料表格（電子版）（註 13） Input Form for Introduction to Candidates (Electronic version) (Note 13) [REO/C/26/2025ECSS(By-E)]	x	x	x	x	✓	✓
候選人簡介資料表格（紙本版） Input Form for Introduction to Candidates (Paper form) [REO/C/26/2025ECSS(By-E)]	✓	x	x	✓	x	x

註：
Notes:

1. 有關各份表格呈交方式的詳情，請參閱相關表格的填寫說明（如有指定）。
Please refer to the notes on completion of the respective forms for details about the submission requirement, if specified.
2. (a) 向有關界別分組的**選舉主任**遞交表格的地址、傳真號碼及電郵地址已詳列於選舉主任聯絡方法。
The address, facsimile number and e-mail address for the submission of forms to the **Returning Officer** for the relevant subsector are listed on the Contact Methods of Returning Officers.

(b) 向**總選舉事務主任**遞交表格的地址、傳真號碼及電郵地址如下：
The address, facsimile number and e-mail address for the submission of forms to the **Chief Electoral Officer** are as follows –

地址/Address： 九龍觀塘觀塘道 392 號創紀之城 6 期 23 樓 2301-03 室選舉事務處
Registration and Electoral Office, Unit 2301-03, 23/F, Millennium City 6,
392 Kwun Tong Road, Kwun Tong, Kowloon.
傳真/Fax： 2503 9062
電郵/E-mail： nomination@reo.gov.hk
3. 候選人如以電郵方式遞交表格，必須將表格的電子文本夾附於電郵中，**不接受**以其他方式（如提供雲端儲存的超連結）傳送檔案。
In submission of forms by e-mail, candidates must attach the electronic file of the form to the e-mail. Transmission of files through other methods (e.g. providing a hyperlink of cloud storage) **is not accepted**.
4. 候選人可透過選舉事務處電子表格上載平台（網址：<https://www.reo-form.gov.hk>）以電子方式遞交此表格。詳情請參閱「使用選舉事務處電子表格上載平台須知」。
Candidates may provide this form via the Registration and Electoral Office e-Form Upload Platform (website: <https://www.reo-form.gov.hk>) electronically. For details, please refer to the “Notes on Using the Registration and Electoral Office e-Form Upload Platform”.
5. 由於劃一格式選舉捐贈收據（REO/C/2/2025ECSS(By-E)(SDF)）必須作為選舉開支及接受選舉捐贈之申報書及聲明書（REO/C/1/2025ECSS(By-E)(SF)）或接受選舉捐贈預先申報書及聲明書（REO/C/16/2025ECSS(By-E)(SDF)）的附件一併提交，其提交方式是視乎相關表格的要求而定。
As “Standard Receipt for Election Donations” (REO/C/2/2025ECSS(By-E)(SDF)) must be submitted as attachment with “Return and Declaration of Election Expenses and Election Donations” (REO/C/1/2025ECSS(By-E)(SF)) or “Advance Return and Declaration of Election Donations” (REO/C/16/2025ECSS(By-E)(SDF)), its submission methods depend on the requirements of the respective forms
6. 在發布任何選舉廣告後的三（3）個工作天（即公眾假期及星期六以外的任何一天）內，如候選人打算以印本形式呈交選舉廣告作公眾查閱，候選人必須向有關界別分組的選舉主任提交每個選舉廣告的文本兩（2）份，以及一（1）份與該選舉廣告相關的資料摘要、支持同意書及／或在私人物業展示選舉廣告或進行競選活動的批准書。至於實際上不能或不便以同樣方式出示的選舉廣告，候選人則須提交一式兩（2）份全彩色相片／打印本／影印本及一（1）份相關的資料摘要、支持同意書及／或在私人物業展示選舉廣告或進行競選活動的批准書。候選人必須確保遞交的選舉廣告詳情符合《選舉管理委員會（選舉程序）（選舉委員會）規例》（第 541I 章）第 108 條及《選舉委員會界別分組選舉活動指引》第八章的規定及要求。
If a candidate provides election advertisements in a hard copy format for public inspection, he/she must provide the Returning Officer for the relevant subsector with two (2) copies of each of the election advertisement together with (1) copy of the information sheet, Consent of Support and/or permission for display of election advertisements or conduct of electioneering activities at private premises within three (3) working days (i.e. any day other than a general holiday and Saturday) after publication of any election advertisements. In respect of the election advertisements which cannot be practically or conveniently produced in specie, two (2) full colour photographs/printouts/photocopies of each election advertisement together with (1) copy of the information sheet, Consent of Support and/or permission for display of election advertisements or conduct of electioneering activities at private premises must be provided. The candidate must ensure that the election advertisement particulars provided comply with the rules and requirements as set out in section 108 of the Electoral Affairs Commission (Electoral Procedure) (Election Committee) Regulation (Cap 541I), and Chapter 8 of the “Guidelines on Election-related Activities in respect of the Election Committee Subsector Elections”.

7. 候選人可透過中央平台或候選人平台以電子方式填寫／上載表格，以作公眾查閱。
Candidates may fill in / upload the form electronically through the Central Platform or Candidate's Platform for public inspection.
8. 欲申請中央平台戶口的候選人須將填妥的中央平台戶口申請表及有關候選人使用中央平台的條款及細則的承諾書（REO/C/10A/ECSS(By-E)(SF)(2025)）送交總選舉事務主任。
Candidate who would like to apply for an account of the Central Platform should provide the completed "Application for Creating an Account of the Central Platform and Undertaking in respect of the Terms and Conditions in Using the Central Platform for Candidates" (REO/C/10A/ECSS(By-E)(SF)(2025)) to the Chief Electoral Officer.
9. 任何進入投票站或點票站的人士（包括候選人、選舉代理人、監察投票代理人、監察點票代理人、選舉主任、助理選舉主任、負責投票或點票的工作人員及任何獲授權人士）須在進入投票站或點票站時攜同此保密聲明，並於有需要時親自出示以供檢查。
Every person (including candidates, election agents, polling agents, counting agents, Returning Officers, Assistant Returning Officers, officers on polling or counting duties and any other authorized persons) attending a polling station or a counting station should bring this Declaration of Secrecy when entering a polling station or a counting station and produce it in person for inspection whenever required.
10. 候選人或選舉代理人寄出選舉郵件前須親自向香港郵政提交一式三份未經封口的選舉郵件樣本，以及一式兩份「投寄選舉郵件通知書」，以作檢查、批准及存案。
Before posting the election mail, candidates or election agents are required to submit three copies of the unsealed specimens of their election mail, together with a "Notice of Posting of Election Mail" in duplicate, in person to the Hongkong Post for inspection, approval and retention of their specimens.
11. 候選人或選舉代理人須親自帶同選舉郵件及一式兩份已簽妥的「投寄選舉郵件聲明書」到指定的投寄局寄出郵件。
Candidates or election agents are required to take the election mail together with the signed "Declaration for Posting of Election Mail" in duplicate in person to post at the designated Acceptance Office.
12. 如候選人或選舉代理人希望使用投票人資料，他們須向選舉事務處一併提供已簽署的索取投票人資料通知書和承諾書。承諾書必須以正本提供。若候選人或選舉代理人以電郵或傳真提供表格，他們可在親身領取投票人資料時簽署承諾書。
If candidates/their election agents would like to use voters' information, they must provide the signed Notice for Collection of Voters' Information with the signed Undertaking to the Registration and Electoral Office. The original of the Undertaking must be provided. If candidates/their election agents provide the forms by e-mail or facsimile, they can sign the Undertaking when they collect the voters' information in person.
13. 候選人或選舉代理人可填寫電子版本資料表格，以製作候選人簡介的印刷版本及文字版本。詳情請參閱填寫候選人簡介資料表格須知。
Candidates/their election agents may complete the same Input Form (Electronic version) for production of the printed and text version of Introduction to Candidates. Please refer to the Guide on completion of Input Form for Introduction to Candidates.
14. 《選舉管理委員會（選舉程序）（選舉委員會）規例》（第 541I 章）第 23(17)及 42(5B)條列出有關選舉代理人及監察投票代理人在位於懲教院所內的專用投票站內停留的申請之規定。如申請／委任通知是在投票日前一星期內發出的，懲教署署長仍可根據該款給予同意，前提是懲教署署長信納－
(a) 在該星期內，有某名有權在位於監獄內的專用投票站就有關界別分組投票的受羈押投票人或受羈押獲授權代表，被收入或轉往該監獄；及
(b) 在該投票人或獲授權代表被如此收入或轉往該監獄後，該申請／委任通知在沒有無故拖延的情況下發出。
Sections 23(17) and 42(5B) of the Electoral Affairs Commission (Electoral Procedure) (Election Committee) Regulation (Cap. 541I) stipulate the requirements for applying for the presence of election agent and polling agent in a dedicated polling station situated in a penal institution. If an application / a notice of appointment is given during the week before the polling day, the Commissioner of Correctional Services may still give consent under that subsection if the Commissioner is satisfied that –
(a) a voter in custody or an authorized representative in custody who is entitled to vote for the relevant subsector at a dedicated polling station situated in a prison is admitted or transferred to the prison during that week; and
(b) the application / the notice of appointment is given without undue delay after the admission or transfer.

15. 提交選舉代理人、監察投票代理人及監察點票代理人的**委任通知書**的方式概述如下，以供參考：

The submission methods of **notice of appointment** for election agent, polling agent(s) and counting agent(s) are summarized below for reference –

選舉代理人 Election Agent [REO/C/6/2025ECSS(By-E)(SF)]	
投票日之前 Before polling day	委任通知書可藉專人送遞、郵遞、電子方式或圖文傳真方式交付予有關界別分組的 選舉主任 。 The notice of appointment may be delivered by hand, by post, by electronic submission or by facsimile transmission to the Returning Officer for the relevant subsector.
投票日 On polling day	委任通知書可藉專人送遞、電子方式或圖文傳真方式交付予有關界別分組的 選舉主任 。 The notice of appointment may be delivered by hand, by electronic submission or by facsimile transmission to the Returning Officer for the relevant subsector.
監察投票代理人 Polling Agent [REO/C/7/2025ECSS(By-E)(SF)] （適用於非位於懲教院所內的投票站）(Applicable for a polling station not situated in a penal institution) [REO/C/7A/2025ECSS(By-E)(SF)] （適用於位於懲教院所內的投票站）(Applicable for a polling station situated in a penal institution)	
投票日前的第七天或之前 （即 2025 年 8 月 31 日或之前） At least seven days before the polling day (i.e. on or before 31 August 2025)	委任通知書可藉專人送遞、郵遞、電子方式或圖文傳真方式交付予 總選舉事務主任 。 The notice of appointment may be delivered by hand, by post, by electronic submission or by facsimile transmission to the Chief Electoral Officer .
投票日 On polling day	非位於懲教院所內的投票站 委任通知書可由候選人或其選舉代理人親自交付予該投票站的 投票站主任 。 For a polling station not situated in a penal institution The notice of appointment may be delivered by the candidate or his/her election agent in person to the Presiding Officer of the polling station .
監察點票代理人 Counting Agent [REO/C/8/2025ECSS(By-E)(SF)]	
投票日前的第七天或之前 （即 2025 年 8 月 31 日或之前） At least seven days before the polling day (i.e. on or before 31 August 2025)	委任通知書可藉專人送遞、郵遞、電子方式或圖文傳真方式交付予有關界別分組的 選舉主任 。 The notice of appointment may be delivered by hand, by post, electronic submission or by facsimile transmission to the Returning Officer for the relevant subsector.
投票日 On polling day	委任通知書可由候選人或其選舉代理人親自交付予有關界別分組的 選舉主任 。 The notice of appointment may be delivered by the candidate or his/her election agent in person to the Returning Officer for the relevant subsector.

16. 提交選舉代理人、監察投票代理人及監察點票代理人的**撤銷委任通知書**的方式概述如下，以供參考：
The submission methods of **notice of revocation of appointment** for election agent, polling agent(s) and counting agent(s) are summarized below for reference –

選舉代理人 Election Agent [REO/C/9/2025ECSS(By-E)(SF)]	
投票日之前 Before polling day	<p>撤銷委任通知書可藉專人送遞、郵遞、電子方式或圖文傳真方式交付予有關界別分組的選舉主任。</p> <p>The notice of revocation may be delivered by hand, by post, by electronic submission or by facsimile transmission to the Returning Officer for the relevant subsector.</p>
投票日 On polling day	<p>撤銷委任通知書可藉專人送遞、電子方式或圖文傳真方式交付予有關界別分組的選舉主任。</p> <p>The notice of revocation may be delivered by hand, by electronic submission or by facsimile transmission to the Returning Officer for the relevant subsector.</p>
監察投票代理人 Polling Agent [REO/C/9/2025ECSS(By-E)(SF)]	
投票日之前 Before polling day	<p>撤銷委任通知書可藉專人送遞、郵遞、電子方式或圖文傳真方式交付予總選舉事務主任。</p> <p>The notice of revocation may be delivered by hand, by post, by electronic submission or by facsimile transmission to the Chief Electoral Officer.</p>
投票日 On polling day	<p>非位於懲教院所內的投票站</p> <p>撤銷委任通知書可由候選人或其選舉代理人親自交付予該投票站的投票站主任。</p> <p><u>For a polling station not situated in a penal institution</u></p> <p>The notice of revocation may be delivered by the candidate or his/her election agent in person to the Presiding Officer of the polling station.</p>
	<p>位於懲教院所內的投票站</p> <p>撤銷委任通知書可藉專人送遞、電子方式或圖文傳真方式交付予總選舉事務主任。</p> <p><u>For a polling station situated in a penal institution</u></p> <p>The notice of revocation may be delivered by hand, by electronic submission or by facsimile transmission to the Chief Electoral Officer.</p>
監察點票代理人 Counting Agent [REO/C/9/2025ECSS(By-E)(SF)]	
投票日之前 Before polling day	<p>撤銷委任通知書可藉專人送遞、郵遞、電子方式或圖文傳真方式交付予有關界別分組的選舉主任。</p> <p>The notice of revocation may be delivered by hand, by post, by electronic submission or by facsimile transmission to the Returning Officer for the relevant subsector.</p>
投票日 On polling day	<p>撤銷委任通知書可由候選人或其選舉代理人親自交付予有關界別分組的選舉主任。</p> <p>The notice of revocation may be delivered by the candidate or his/her election agent in person to the Returning Officer for the relevant subsector.</p>