

Notice for Collection of Voters' Information
2016 Election Committee Subsector Ordinary Elections

After submission of the nomination form, each candidate may request the following two items of voters' information:-

- (1) a set of "Candidate Mailing Label System" DVD and its User Guide; and/or
- (2) a set of mailing labels of eligible voters and authorised representatives for the relevant subsector/sub-subsector (**excluding voters and authorised representatives who have provided their e-mail addresses (except those in the custody of the Correctional Services Department), and those who have requested no election mail**) (size of each label is 102mm (L) x 36mm (W)).

To avoid wastage of resources, the candidate should carefully consider his/her publicity plan before requesting the above item(s). Upon confirmation of the item(s) requested, the candidate or the election agent is required to fax the completed reply slip of "Notice for Collection of Voters' Information" together with the "Undertaking on the Use of Voters' Information" (see attachment) to the Registration and Electoral Office.

Upon receipt of the duly completed reply slip and undertaking, the requested item(s) will be available for collection in 5 working days at the Registration and Electoral Office, 12/F, Cornwall House, Taikoo Place, 979 King's Road, Quarry Bay, HK.

Environmentally-friendly Promotion

To protect the environment and reduce the consumption of paper and other resources, candidates are encouraged to send the election promotional materials to voters and authorised representatives in the following ways as far as possible:

- Please carefully consider the publicity plan and the quantity of promotional mail before requesting the mailing labels;
- Please use joint election mails for promotion (For the same subsector/sub-subsector only) (half or more of the mailing labels and mails can be saved if two or more candidates in the same subsector/sub-subsector jointly send out one election mail to voters and authorised representatives for promotion);
- Please use the information in the "Candidate Mailing Label System" DVD to send electronic election advertisements to voters and authorised representatives who have provided their e-mail addresses in lieu of hard copy;
- To respect the wish of the voters and authorised representatives who provided their e-mail addresses to support environmental protection and the wish of the voters and authorised representatives who requested no election mail, candidates should consider carefully if it is absolutely necessary to send hard copy of election advertisements to these voters and authorised representatives; and
- To prevent the e-mail containing the election advertisement from being mis-detected as spam e-mail and blocked by the system, candidates are advised to understand the relevant policies and preventive measures adopted by the relevant e-mail service providers before arranging the sending of election advertisements to the voters and authorised representatives through e-mail in bulk. If necessary, candidates may consider applying to the e-mail service providers for raising the daily sending limit of their e-mail accounts.

Reply Slip

To: Chief Electoral Officer

(Fax No: 2504 1908)

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I would like to obtain (Please ✓ in the appropriate box(es)):

A set of "Candidate Mailing Label System" DVD and its User Guide

A set of mailing labels of eligible voters and authorised representatives for the relevant subsector

(Excluding voters and authorised representatives who have provided their e-mail addresses (except those in the custody of the Correctional Services Department), and those who have requested no election mail)

Please notify me by telephone when the above item(s) is/are available for collection.

Signature of Candidate/Election Agent* : _____

Name of the Candidate/Election Agent* (BLOCK LETTERS) : _____

Name of the Candidate (BLOCK LETTERS) : _____

Code and Name of Subsector/Sub-subsector : _____

Contact Telephone Number : _____

E-mail Address# : _____

Date : _____

* Please delete as appropriate

The "Candidate Mailing Label System" DVD is protected by a password. The Registration and Electoral Office will separately send the password to you by e-mail.

For the Registration and Electoral Office's use only

The voters' information is available for collection on _____ (Date).

The Candidate/Election Agent* has been informed on _____ (Date).

Name of officer
(BLOCK LETTERS) : _____

Signature
of officer : _____

Post : _____

Date : _____